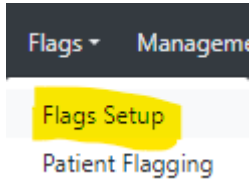
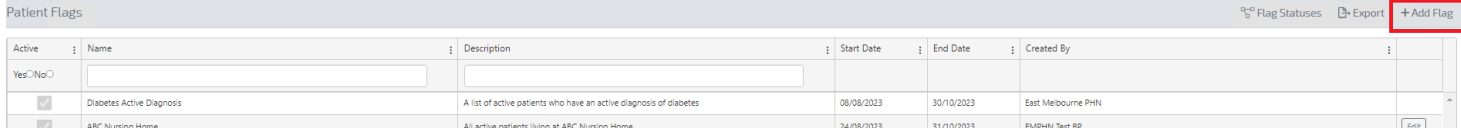
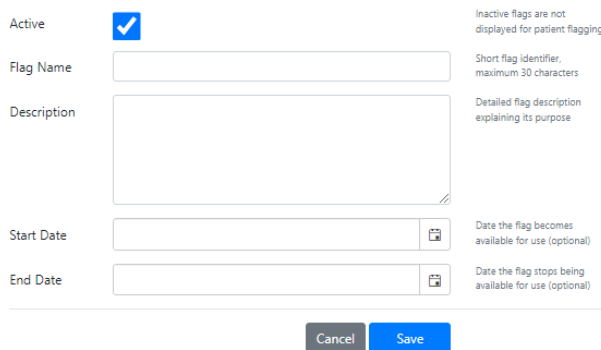


To set up Patient Flagging in a Practice.

1. Open POLAR																									
2. Go to Flags>Flag setup																									
3. Add Flag	 <table border="1" data-bbox="622 662 2078 758"> <thead> <tr> <th>Active</th> <th>Name</th> <th>Description</th> <th>Start Date</th> <th>End Date</th> <th>Created By</th> </tr> </thead> <tbody> <tr> <td>Yes/No</td> <td><input type="text"/></td> <td><input type="text"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Diabetes Active Diagnosis</td> <td>A list of active patients who have an active diagnosis of diabetes</td> <td>08/08/2023</td> <td>30/10/2023</td> <td>Est Melbourne PHN</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>ABC Nursing Home</td> <td>All active patients living at ABC Nursing Home</td> <td>24/08/2023</td> <td>31/10/2023</td> <td>EMPHN Test BP</td> </tr> </tbody> </table>	Active	Name	Description	Start Date	End Date	Created By	Yes/No	<input type="text"/>	<input type="text"/>				<input checked="" type="checkbox"/>	Diabetes Active Diagnosis	A list of active patients who have an active diagnosis of diabetes	08/08/2023	30/10/2023	Est Melbourne PHN	<input checked="" type="checkbox"/>	ABC Nursing Home	All active patients living at ABC Nursing Home	24/08/2023	31/10/2023	EMPHN Test BP
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<p>4. To Add your flag Go to +Add Flag Add Flag name and Description You can select and start and end date if you wish otherwise leave blank. Then Save</p>	 <p>Active <input checked="" type="checkbox"/> Inactive flags are not displayed for patient flagging</p> <p>Flag Name <input type="text"/> Short flag identifier, maximum 30 characters</p> <p>Description <input type="text"/> Detailed flag description explaining its purpose</p> <p>Start Date <input type="text"/> Date the flag becomes available for use (optional)</p> <p>End Date <input type="text"/> Date the flag stops being available for use (optional)</p> <p><input type="button" value="Cancel"/> <input type="button" value="Save"/></p>																								

5. Flag Statuses
 Tick the flag statuses you require, or you can custom add see below *
 Then Save

6. To apply the flags to patient cohorts go to Clinic Summary Report>Apply your filters>go to Patient Flagging top right> Select your flag> Select Status> Select All or Select specific patients and APPLY.

7. This group is now Flagged.



8. To change the status select the patients under the selected column and change the status or clear the flag.

Test5 ▾ Eligible ▾ Apply

Select status...
 Eligible
 Clear flag

Selected	Flag Stat	nt ID...↑	Surnam
Yes <input type="radio"/> No <input type="radio"/>	<input type="checkbox"/>		
<input type="checkbox"/>		2	Abbott
<input checked="" type="checkbox"/>	Eligible	4	Abbott
<input type="checkbox"/>	Eligible	5	Adams
<input type="checkbox"/>	Eligible	9	Allen

9.* To add your own custom statuses go to Flags
 Flag Setup
 Select the Flag then go to Flag Statuses > Add Status. Note ensure that this status is now ticked under your flag by editing the flag