

Clinical Summary Walkthrough Patients eligible a GPMP and GPMP Review

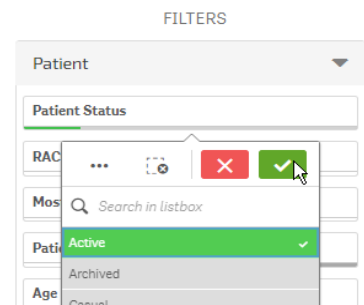
Step 1

Open POLAR and select Reports and Clinic Summary Report

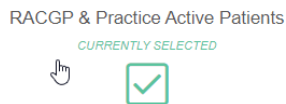


Step 2

Apply the following filters
Patient Status - Active
RACGP-Active
Or use the shortcut at the top right hand side

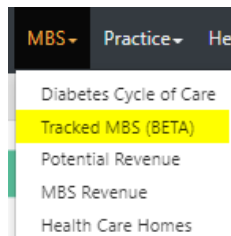


Or use the shortcut at the top right hand side

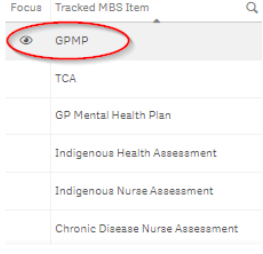
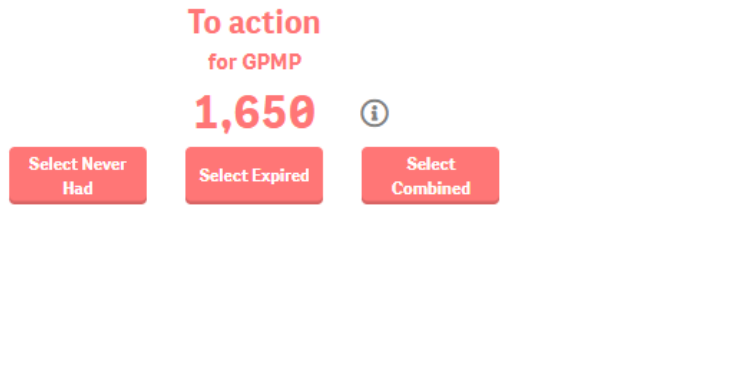
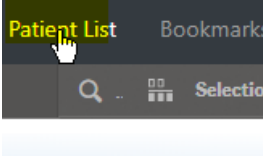

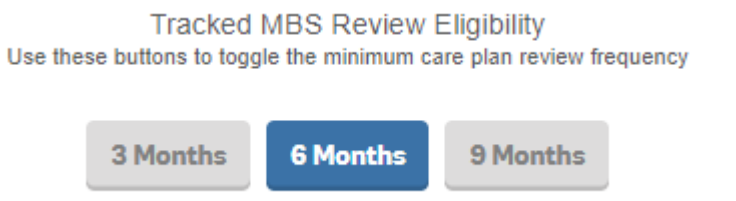


Step 3

Go to MBS/Tracked MBS



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<p>Step 4 The report will default to opening in the tracked MBS item GPMP</p>	
<p>Step 5 Using the To action select either: Expired – to select patients with a chronic disease who have had GPMP in the past but this has now expired. Never Had – patients that have a chronic disease but have never had a GPMP billed from you practice Combined – Both above lists combined. The table will populate below.</p>	
<p>Then go to patient list up the top right hand corner then when the patient list has populated export to excel.</p>	
<p>GPMP Reviews</p>	
<p>Step 1 To find patients that are eligible for review of their GPMP remove any filters except the Patient status active and the RACGP Active filters in the grey ribbon.</p>	
<p>Step 2 Using the Tacked MBS Review Eligibility select the frequency option that is relevant for your practice</p>	

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<p>Step 3 Select the Eligible for Review under the blue Partially claimed</p>	<p>Partially claimed for GPMP 516 ⓘ</p> <p>Select Eligible for Renewal Select Eligible for Review</p>
<p>Step 4 To print the patient list go to the Patient List in the dark ribbon up the top right hand side and export to excel for sorting.</p>	<p>Patient List</p>