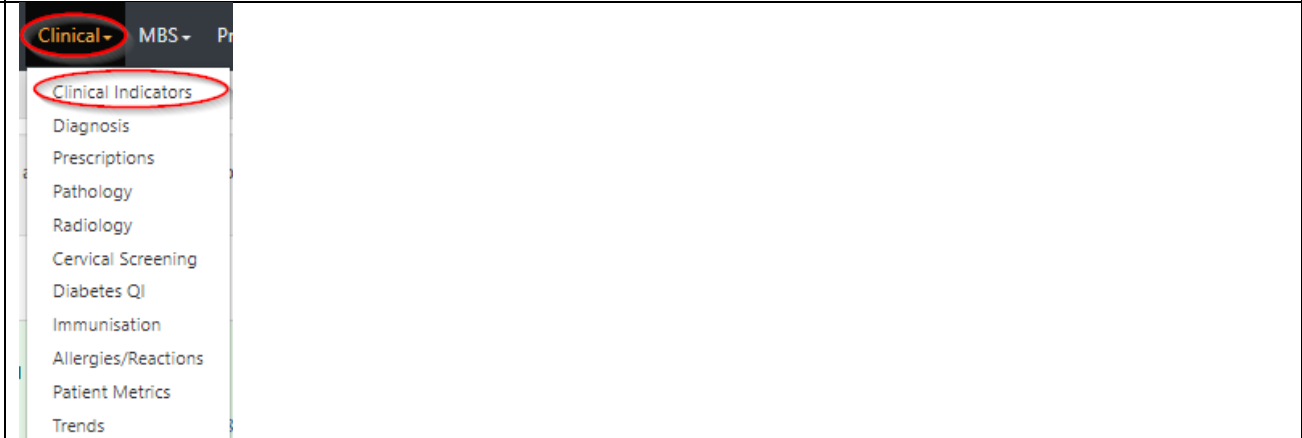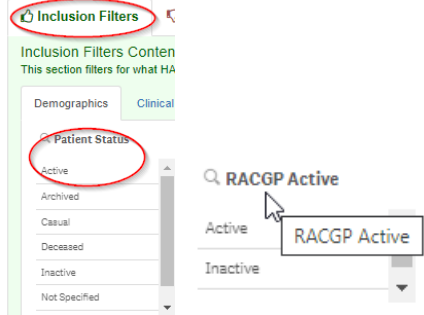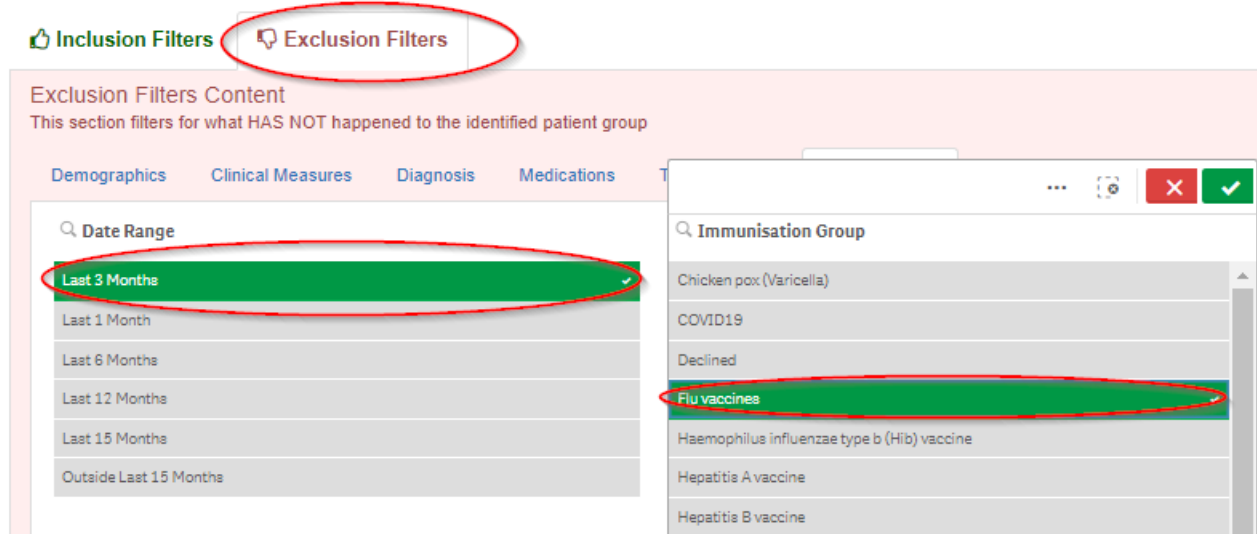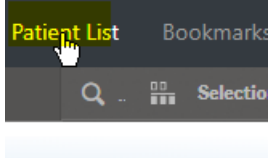Clinical Summary Walkthrough Patients needing Influenza
Patient Cohort- Patients who are eligible for a Flu vaccination
 (Please note this data will not exclude patients who have had their flu vaccination elsewhere unless it has been recorded in the clinical software as given elsewhere. To identify other patient cohorts eligible for flu vaccines please use the Clinic Summary Report Immunisations page. This Walkthrough will also pickup patients eligible for a government funded vaccination due to chronic diseases, pregnancy or indigenous patients.

Step 1 Open POLAR and select Reports and Clinic Summary Report	POLAR Reports Man Welcome to POLAR
Step 2 Select Clinical then select Clinical Indicators from the drop down list.	Clinical ▾ MBS ▾ Pr Clinical Indicators Diagnosis Prescriptions Pathology Radiology Cervical Screening Diabetes QI Immunisation Allergies/Reactions Patient Metrics Trends

Step 3 In the Inclusion Filters tab select Demographics Patient Status – Active and confirm the selection You may also want to apply the filter Patient Status RACGP-Active (which will further filter on patients that have been 3 or more times in the last 2 years.	
Step 4 Select the Exclusion Filters tab Then select Immunisations In date range select last 3 months then under immunisation group select Flu vaccines	
Step 5 Select patient list from the top right hand side then when the patient list has populated export to excel	

You may want to add additional filters in the **inclusion tab** such as age bands: